

**Rotation Name:** Medication Use Policy

**Rotation Preceptors:** Erin Fox, PharmD

**Site Description:**

The Drug Information Service (DIS) at University of Utah Hospitals and Clinics.

**Rotation Description:** The resident will focus on making improvements to the health system's medication use policies. The resident will update medication management policies or guidelines as well as therapeutic interchanges based on evaluation of need. Activities will include attending P&T Committee meetings and presenting potential updates to policies, guidelines, therapeutic interchanges or use criteria. The resident will also prepare the agenda and minutes for the P&T Committee.

**RLS Goals**

- R2.1 Enhance the quality of committee decisions on medication-use policies or processes.
- R2.2 Identify opportunities for improvement in the organization's medication-use policies or processes.
- R2.3 Develop and implement plans for improvements to the organization's medication-use process or policies.
- R3.1 Exhibit essential personal skills of a practice leader.
- R3.2 Exercise superior communications skills.
- R3.4 Demonstrate political skills necessary to improve the organization's medication-use process or policies.
- R5.2 Understand organizational decision-making for contracting for pharmaceuticals.
- E1.1 Contribute to efforts to prevent and identify risk points in the medication-use process.
- E1.2 Represent the pharmacy perspective to the organization's design and application of its technology and automation systems.

Custom Describe the process of managing drug shortages in a health-system, from the point a shortage is identified, to the point of minimizing patient impact.

**Activities Evaluated:**

Rotation Activity	RLS Goal	Teaching Methods
Update or develop a medication management policy		Coaching Facilitation
Conduct appropriate background research	R2.2	
Set up and attend policy related meetings as needed	R3.4	
Collaborate with managers and supervisors to approve policy for review by P&T	R3.1	
Update or develop at least 1 policy and have it approved for addition to the P&T agenda	R2.3	
Develop and implement new policy or policy update	R3.4	
Pharmacy and Therapeutics Committee meeting activities		Coaching Facilitation
Compose policy related materials as needed for P&T and P&T subcommittee meetings	R2.1	
Plan and prepare P&T agenda	R3.1	
Attend at least 2 P&T meetings: take minutes and present at least 1 agenda item each meeting	R 2.1	
Compose P&T minutes and P&T eNews for dissemination to health-care providers	R 3.1	
Attend and participate in P&T subcommittee meetings (ADR, Medication Safety, Orders Management) and pharmacy staff meetings. Contribute to discussion of automation changes needed for policy-related changes.	R 2.2 E 1.2	
Cost saving activities		Modeling Coaching Facilitation
Conduct comparative cost analyses	R 2.2	
Review and prepare a Therapeutic Interchange policy	R 2.3	
Attend at least 2 MSR meeting sessions	R5.2	
Drug shortage management		Modeling Coaching Facilitation
Research and collect new drug shortage information	E1.1	
Update internal shortage files electronically and in print	E1.1	
Prepare and update drug shortage postings	E1.1	

for the ASHP website and/or UU website		
Understand who to contact and the types of automation changes needed in managing a drug shortage.	E1.2	
Communicate shortage information to ASHP, FDA, Novation, UUHC staff, UU Buyers, as appropriate	R 3.2	

**Readings and Preparatory Work:**

- Be familiar with the P&T Checklist and Therapeutic Interchange checklist (H drive)
- Review ASHP guidelines for Formulary Management  
<http://www.ashp.org/DocLibrary/BestPractices/FormGdlPTCommFormSyst.aspx>
- Review ASHP guidelines for ADR monitoring  
[http://www.ashp.org/s\\_ashp/docs/files/MedMis\\_Gdl\\_ADR.pdf](http://www.ashp.org/s_ashp/docs/files/MedMis_Gdl_ADR.pdf)
- Read hospital vendor policies <http://healthcare.utah.edu/pharmacy/msr/001.htm>

**Project Description:** Update policies, guidelines, therapeutic interchanges or use criteria. Prepare P&T agenda and minutes.

**Typical Daily/Weekly/Monthly Activities:**

8:00 – 4:30 pm, Monday through Friday (2 – 4 half-days per week in the call center)

DI staff member duties (drug review, new drug bulletin, pharmacy newsletter articles, etc)

Monday morning staff meeting (8:30 am)

DI Rounds 10:30 am Fridays

P&T meetings (3<sup>rd</sup> Wednesday of the month)

Medication Safety (4<sup>th</sup> Tuesday of the month)

ADR Subcommittee (meets quarterly)

MSR meetings (every other Friday afternoon, and as needed)

Precept PharmD students in the call center, assist with orientation activities, P&T preparation

**Evaluations:** Evaluations will be documented in Resitrak™. At the midpoint of this rotation the preceptor will evaluate the resident. At the end of each rotation, the resident will self-evaluate, the preceptor will evaluate the resident, and the resident will evaluate both the preceptor and the learning experience.