



## Instructions for Referring a Patient for Anticoagulation Management

### 1. Create Referral “Anticoagulation Referral/Care Transition” PowerNote

- Note type: **Anticoagulation Note**
- Note name: **Anticoagulation Referral/Care Transition**
- Auto Populate Document Screen: **Check all choices** to allow for INRs, anticoagulant and antiplatelet dosing for the past 7 days, and patient contact numbers to autopopulate in document. Once checked, these should remain checked for subsequent notes
- **Provide all requested information in the PowerNote:**
  1. Provider responsible for post-discharge anticoagulation
  2. Indication
  3. INR goal
  4. Duration
  5. Oral anticoagulation initiation information (home dose or new start)
  6. Anticoagulants ordered on discharge (oral and injectable)
  7. Duration of injectable anticoagulation
  8. Next INR and INR location
  9. Site to whom patient is being referred for anticoagulation management
  10. Verification that you have ordered a plan of care
  11. Additional patient contact information if known
  12. Your contact information, should questions arise about the referral
- 1. **Forward note to:**
  1. **Attending** for signature
  2. **“Anticoagulation Referrals, Inbox”** for review - this step forwards your referral instructions to the anticoagulation clinic

### 2. Place order for “Anticoagulation Plan of Care”

- An **“Anticoagulation Plan of Care”** must be ordered in PowerChart for Medicare compliance reasons.
  - This is the order for how anticoagulation will be managed.
  - It covers all circumstances, which should allow for the order to be placed without modification.
  - The order can be modified if desired by the referring provider, as is done with any other order.
- **There is a link to the orders catalog within the “plan of care” section in the referral PowerNote.** Click this link to place the order. When you close the orders tab you will be back in the PowerNote to complete the final steps.

### 3. Call the “ANTICOAGULATION REFERRAL” pager: 801-339-2407 to inform them of referral and to make follow-up appointment.

- Call this centralized number for all anticoagulation management referrals as opposed to calling the individual clinic.
- If using SmartWeb, type “anticoagulation referral” in the “group/handoff pager” field
- Leave a call back number or message (voice or text) during business hours. There is a dedicated staff member who will respond to your page as soon as possible.
- Outside business hours, leave a voice message on the pager, for response the next business day.